

Get ready to celebrate with Alexandria's Animals!



Thank you for choosing to celebrate your special occasion with Alexandria's Animals! A celebration at the shelter is a unique party experience that also supports the animals in our community.

Your celebration package includes:

- Printable party invitation (8.5" x 11")
- Accommodations for up to 20 guests, including guest of honor and family members (seating and tables for all plus one or two 6' tables for food and activities)
- Community room access for 2 hours, to include setup, celebration and cleanup
- Shelter tour
- "Critter Craft" enrichment activity
- Celebration poster signed by staff and guests
- Favor bags for each guest

Reservation and Fees

- Celebration reservations can be made for Fridays, 4:30 pm–6:00 pm or Saturdays, 11:00 a.m.–12:30 p.m., subject to availability. Please book at least 21 days in advance.

There is a \$350 fee for use of the facility:

- \$50 non-refundable booking fee due at time of reservation
- \$300 fee by start of party
- A liability/photo waiver must be completed for each guest prior to the start of the celebration. Host is responsible for guest supervision; the AWLA cannot provide childcare for unsupervised children arriving before or awaiting pickup after the party.

Celebration Schedule

- 30 minutes prior to celebration: Host arrival to set up decorations and food
- 30 minutes for a "Critter Craft" enrichment

activity, such as creating Canine Crinkle Bottles or Catnip knots, chosen based on supplies available at the shelter; Donated supplies for a specific activity are always welcome

- 30-minute shelter tour (the tour does not involve activity, such as creating Canine Crinkle Bottles or Catnip knots, chosen based on supplies available at the shelter; Donated supplies for a specific activity are always welcome)
- 30 minutes for food, cake, gifts; Alexandria's Animals have prepared a \$20 or less wish list (see next page) for anyone who prefers to collect gifts at the shelter
- 15 minutes post-celebration for guest pickup and room cleanup

Please note that Alexandria's Animals may find the party excitement overstimulating, so visits from shelter animals, chosen for educational presentation, are at the discretion of the shelter staff. Live animals may not be brought to the party or given as gifts/favors. This includes but is not limited to dogs, cats, hermit crabs, fish and hamsters.

For more information or to make a reservation, please email Celebrate@AlexandriaAnimals.org or call the front desk at 703.746.4774.



4101 Eisenhower Avenue
Alexandria, Virginia 22304
703.746.4774
703.746.4775 FAX
AlexandriaAnimals.org

EIN 54-0796610 | CFC 92767 | United Way 8372

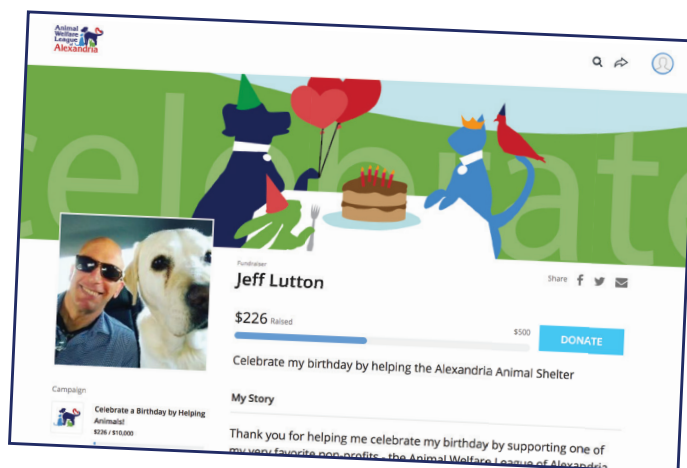
Alexandria Animals' Wish List

If you choose to collect gifts for the Animal Welfare League of Alexandria, here's a list of shelter pet favorite gifts under \$20.

- Kong Dog Toy, Medium, Large or Extra Large
- Kong Cat Pursuit
- Kong Jumbler toys for dogs
- Other durable dog toys
- Cat toys (feathers, balls, crunchy noise makers, jinglers, rattlers or wand toys)
- Martingale collars (any size)
- Mendota Products slip leads
- Unopened dog or cat treats, any kind
- Unopened dog or cat food, any kind (wet or dry)
- Fleece blankets
- Small-sized animal beds

Virtual Gifts

Celebrating a birthday, anniversary, or other special occasion and prefer to have friends donate to the shelter in lieu of a gift? Visit AlexandriaAnimals.org/Birthday to create a personalized web page where friends can gift donations in your honor!



Ready to Party?

When you call the shelter to make a reservation, one of our staff members will be asking for the following information:

We are having a party for (name) _____

on (date) _____, _____, from (time) _____ p.m. to _____ p.m.

A \$50 non-refundable reservation fee was collected on (date) _____,

using MC / VISA / AMEX / Discover card with number: _____.

Exp date: _____ Security code: _____

Your receipt should be mailed to (address) _____

A phone number where you can be reached to confirm your party's details: (_____) _____.

Thank you so much for supporting Alexandria's Animals and we look forward to celebrating with you!

Let's Celebrate!

AGREEMENT

A celebration is being planned for: _____

Event contact: _____

Email address: _____

Phone number: _____ Guests (up to 20): _____ children/ _____ adults

The undersigned, in consideration of using the room(s) provided by the Animal Welfare League of Alexandria (AWLA), agrees to indemnify and hold the AWLA harmless and release the AWLA, its officers, employees and agents from any and all liability for any injury to person or property arising out of or in any way connected with the use of its premises located at 4101 Eisenhower Ave., Alexandria, VA, 22304, including but not limited to any injury caused by simple negligence of the AWLA, its officers, employees and/or agents.

Set-up of furniture and equipment prior to the event is the responsibility of the AWLA staff.

The undersigned warrants that the premises will be vacant at the time specified herein and will pay any expense incurred by the AWLA associated with any damage to the room and/or furniture. The undersigned understands the \$50 non-refundable booking fee must be paid at time of reservation. The remainder party fee of \$300 is due at the time of event, or prior. The undersigned understands that the tardy arrival of party guests may result in less time for birthday party program. Additionally the AWLA staff reserves the right to facilitate animal meet-and-greets as appropriate. The actions and conduct of the party guests will determine the selection of animal interaction in order to ensure the safest environment for both the guests and the shelter animals.

Permission to Use Images

We expressly acknowledge that the AWLA, or other third-parties at the request of and for the AWLA, may take photographs or record video images of the Minor during his/her event at the AWLA (collectively, the "Images"), and hereby grant to the AWLA permission to the taking or recording of such Images and to the AWLA's future use, re-use, publishing and republishing of such Images, in whole or in part, in composite or distorted in character or form, without restriction as to changes or alterations, in conjunction with the Minor's name or a fictitious name, or reproductions thereof in color or otherwise, made through any medium and in any and all media now or hereafter known (specifically including, without limitation, print media and distribution over the Internet), for any purpose whatsoever. Further, any and all rights with respect to such Images are waived, including, without limitation, any rights of publicity or privacy.

☐ I/we have read the above and sign this release and waiver of all liability agreement.

Signature: _____

Date: _____



4101 Eisenhower Avenue
Alexandria, Virginia 22304
703.746.4774
AlexandriaAnimals.org

EIN 54-0796610 | CFC 92767 | United Way 8372

Join us to

celebrate



with Alexandria's Animals!

**You are invited to a celebration
in honor of**

on

at

____:____ a.m. / p.m.



**4101 Eisenhower Avenue
Alexandria, VA 22304**

R.S.V.P. _____

*Please note that each guest must sign a waiver in order to attend.
Copies of the waiver will be available immediately prior to the event,
and can be found by visiting AlexandriaAnimals.org/celebrate.*

Join us to

celebrate



with Alexandria's Animals!

Let's Celebrate!

GUEST WAIVER

Guest: _____

Guardian (if under age 18): _____

Address: _____

Email: _____ **Emergency phone: (_____)** _____

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